## MEMORANDUM

TO:

**Telecommunications Coordinators** 

FROM:

Frank Cavallaro, Manager

**Bureau of Communications and Computer Services** 

DATE:

April 9, 2001

SUBJECT:

**Telecommunications Coordinator Meeting** 

The next Telecommunications Coordinator meeting will be held at 9:00 a.m. on Thursday, May 3, 2001 in the Studio Theater of the Public Affairs Center on the campus of the University of Illinois at Springfield. Parking is available in parking lot D. We invite you to join us for coffee and rolls at 8:30 a.m. prior to convening the morning meeting.

## Proposed meeting topics include:

- New and Discontinued Product Update
- Cellular News
- Centrexmate
- E-911 Update
- Administration and Planning
- Frame Relay Update
- Division Web Updates
- Voice Maintenance
- What is PBX?
- Assorted Announcements

Confirm your reservation by contacting Sarah Zerfas at sarah\_zerfas@cms.state.il.us or by telephone at (217)524-2159. Attendance confirmations are due by April 26, 2001.